

2017 CAMP INFORMATION

SDAG Summer Camps



The poster features a central graphic with the text "SUMMER CAMP" in large, stylized letters. Below it, "KAMP KINSHIP DEADWOOD 2017" is written. To the left, it says "best week EVER". The poster is divided into four sections for different age groups, each with a photo of the camp director:

- MERGE** (June 5-9) with Greg Washington
- MIDDLE SCHOOL** (June 12-16) with Twyla Kurcz
- HIGH SCHOOL** (June 26-30) with Rod Whitlock
- KIDS** (June 19-23) with Dan Dangerfield

At the bottom, it says "Register Early for Discount!" and "SD Assemblies of God www.sdsummercamp.com".

Please Mail Completed Forms to:
SDAG Summer Camp
PO Box 91750
Sioux Falls, SD 57109

IMPORTANT FOR 2017

Information for Churches

The following list highlights important information about the registration process:

1. **Staff Requirements:** We require each church to send Cabin Leaders (gender role models who mentor at camp) for their own campers. **These staff must be screened, have background checks, and approved by our church leadership to work with your campers. All staff must be at least 18 years of age.** The processing of camper registrations may be delayed until adequate Cabin Leaders are designated. (more details in the "staff application process" section) Should your church need to fill gaps in the staffing, please network with other SDAG churches or recruit leaders from our AG colleges and Masters Commissions.
2. **Camp Website:** The camp website is www.sdsummercamp.com.
 - a. **Simplified and Secure Camper Registration Process:** Complete one form per camper, print, sign and submit to the local church with payment or PayPal receipt.
 - b. Registration and Payment in one convenient location.
 - c. **IMPORTANT: If your church prefers the paper registration process only, please notify our office so that your church can be removed from the online list. Please notify families and campers from your church that they must use the handwritten form only.**
3. **Registration Deadlines:**
 - a. Register by April 21st for the best prices of the season.
 - b. Register by May 15th to avoid the \$15.00 late charge.
4. **Paperwork:** Those choosing to register online MUST submit a signed registration form to their local church along with payment or PayPal receipt. In the event of an emergency they will receive faster care if this signed paperwork is on file. Campers MUST also sign the registration form.

5. **Payments:** When paying via the local church, fees may be split between the registration fee, (early:\$80, standard: \$95, or late:\$110.) and the remaining tuition of \$100 which is due by June 1st.
 1. All fees can be paid online at www.sdsummercamp.com or via the local church. Online payments must be in a single installment.
 2. All pre ordered extras (t-shirt, picture, video) must be paid for prior to camp to guarantee availability.
6. **Final Payment Date:** We recommend that all churches make final payment of their camp account by June 1st. This will allow better processing of finances and provide a smoother and quicker check in at camp making the first minutes of arrival much better for the campers. Your help in this is appreciated.
7. **Staff Training Videos:** In order to help staff acquaint themselves with the camping environment we have published a series of training videos. These can be viewed online at www.sdsummercamp.com. Please encourage all staff to watch this series prior to arrival in June.
8. **Cancellation Policy:** Online payments receive a full refund for written cancellations made before May 15th of the camping year. A \$40 fee is assessed for refunds after May 15th. Campers registered via the standard process (paper application only), and/or paying with check qualify for a refund of fees minus a \$40 processing fee. Cancellations must be made in writing and communicated to the local church AND the sd|yce office. No refunds are made for cancellations after May 31st.
9. **Staff Application Process:** Since each church recruits and screens their own staff, we will accept your standard process for screening for those who work with minors. **A signed and notarized Affidavit stating they have been screened is required to accept your staff at camp.**
10. **Promotional Resources:** There are promotional resources available.
 - a. **Camp Promo Cards** - These postcards give basic information about the camps and encourage early registration. Please distribute these to children and teens in your church and send by mail. The back side is blank for a handwritten message and address label.
 - b. **Camp Posters-** The 11x17 inch posters give basic information about the camps and encourage early registration. Please distribute and post in prominent areas throughout your church.

CHECKLIST

Information for churches

Wait! Before you drop your paperwork and payments in the mail; Please review the info below.

CHECKLIST FOR APRIL 21ST DEADLINE*

- ✓ Group all Applications by Family for easier processing
- ✓ Include a Payment Summary noting payment amounts included for each camper
- ✓ Include a Staff List with signed/notarized Affidavit stating you have screened each applicant and they qualify to work unsupervised with minors

CHECKLIST FOR MAY 15TH DEADLINE*

- ✓ Group all additional applications by Family for easier processing
- ✓ Include a Payment Summary noting payment amounts included for each camper in this batch
- ✓ Include an updated Staff List with signed/notarized Affidavit stating you have screened each additional applicant and they qualify to work unsupervised with minors
- ✓ Submit your final Rooming List including Staff Placement
- ✓ Ensure each account is paid in full in this batch for quicker check in at camp

CHECKLIST BEFORE YOU ARRIVE AT CAMP

- ✓ Have all walk-on registrants been entered online and Paid In Full? (bring a check if online payment method was not used)
- ✓ Have you phoned the camp to verify all camper changes (additions/cancellations) have been received?

*Churches are given 3 additional business days to process paperwork and payments without incurring late charges.

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